

NOTES			Date: 21 July 2022
			Time: 1130
Meeting Title:	Norfolk Climate Change Partnership	Venue:	Microsoft Teams
Chair:	Steve Blatch	Note Taker:	Greg Pearson
Attendees:	Steve Blatch Greg Pearson Annie Sommazzi Ellen Goodwin Harry Mach Greg Pearson Nick Howard Phil Hunt James Wilson Kate Rawlings Kirsty Burns Ailis Wood Deborah Carr Adam Thorp	North Norfolk District Council Breckland District Council South Norfolk and Broadland Councils New Anglia LEP Broads Authority Breckland District Council South Norfolk and Broadland Councils Norwich City Council Great Yarmouth Borough Council North Norfolk District Council South Norfolk and Broadland Councils Norfolk County Council Norfolk County Council East of England Local Government Association	
Apologies:	Lorraine Gore Ged Greaves Paula Boyce Michel Bolaboto Al Collier Asher Minns Robert Young	Borough Council of King's Lynn and West Norfolk Borough Council of King's Lynn and West Norfolk Great Yarmouth Borough Council Breckland District Council Norfolk County Council Tyndal Centre UEA North Norfolk District Council	

<u>Item 1: Minutes of last meeting</u>	
Minutes of last meeting agreed.	
<u>Item 2: Update on Norfolk CC NetZero Plan</u>	
<p>Deborah Carr and Ailis Wood updated the partnership on the gap analysis that Norfolk County Council had been undertaking following the previous meeting. This has included gathering learning from the Suffolk Climate Change partnership and a discussion with Norfolk Chief executives.</p> <p>At the discussion with Norfolk CEX a potential new structure for the NCCP was presented. This would see: -</p> <ul style="list-style-type: none"> • The establishment of a delivery officers' group • The establishment of a number of working groups • New arrangements would report into Norfolk CEX quarterly <p>Some concerns have been raised about how organisations will resource the working groups. All members were asked to go away and discuss internally with their organisation and feedback.</p> <p>Action: All members to discuss internally if they can/how they would resource the proposed working groups and feed back to Deborah Carr.</p>	All

<p>It was agreed that the actions generated by the Norfolk CC gap analysis would be feedback to the September Norfolk CEX meeting.</p> <p>Action: Report back to Norfolk CEX meeting in September</p>	<p>AC/DC</p>
<p><u>Item 3: Regional Climate Change baseline analysis</u></p> <p>The NCCP received the draft report commissioned by the East of England Local Government Association, which had been commissioned to review position of all the regional climate change partnerships and highlight best practice examples.</p> <p>Headline findings: -</p> <ul style="list-style-type: none"> • Behavioural change and comms lagging behind • Climate resilience needs strengthening • Measurement & monitoring varied - scope 3 particularly challenging • Diversity of tools used for measuring carbon <p>Barriers</p> <ul style="list-style-type: none"> • Ownership & engagement not fully incorporated into the day job • Collaborative working across authorities • Governance - cross party support • Sensitivities around housing allocations & other economic sites e.g., Luton Airport • Different NetZero targets - challenge working together • Resourcing • Short term funding • Short termism creates risk aversion in decision making, away from innovative green tech • Funding not responsive to local need e.g., active travel in rural area should be bus network instead • Devolved powers • Local Authorities don't have a clear mandate on carbon budgets • Skills & green supply chain • Land use • Cost of livings & ongoing covid deprioritising climate action <p>Recommendations</p> <ul style="list-style-type: none"> • Advocacy <ul style="list-style-type: none"> ○ Greater clarity on climate action including carbon accounting ○ Greater powers given to Local Authorities ○ Better designed long term funding ○ Greater standardisation of emissions reporting • Collective action <ul style="list-style-type: none"> ○ Better collab ○ Support collab with LEP & business ○ Develop potential East of England business NetZero pledge ○ Align targets ○ Ensure all stakeholders are engaged about partnerships • Information & comms <ul style="list-style-type: none"> ○ Case studies/Best practice examples should be shared ○ Funding options shared look at opportunities for regional applications to compete with city regions ○ Standard communications 	

<ul style="list-style-type: none"> ○ Consider a climate emergency dashboard for each partnership similar to Suffolk climate change partnership <p>Action: Any comments back to Adam Thorp at East of England LGA</p>	<p>AT</p>
<p><u>Item 4: The Broads NP GHG Assessment</u> Harry Mach presented the Broads Authority’s greenhouse gas assessment. A discussion followed around the challenges of data quality and potential double counting of emissions by multiple organisations. It was raised that this should be a future topic for the partnership to discuss.</p> <p>Action: standard emissions reporting for Norfolk to be added to future NCCP agenda.</p> <p>It was recognised that the work had significant links to following workstreams being led by Norfolk County Council: -</p> <ul style="list-style-type: none"> • Norfolk Sustainable Tourism • Nature Recovery Strategy <p>It was agreed that Deborah Carr would link the Broads Authority into these pieces of work.</p> <p>Action: Deborah to link Broads Authority to NCC workstreams on Sustainable Tourism and Nature Recovery.</p>	<p>GP</p> <p>DC</p>
<p><u>Item 5: CRF Project Update</u> Annie Sommazzi updated the partnership on the progress to date with the two Community renewal Funded feasibility studies.: -</p> <ul style="list-style-type: none"> • Final draft reports are due at the end of July • Final reports are due in August, Norfolk NetZero pathfinder report to follow after this • She flagged that there was £20k left in the budget and asked for some suggestions on how this could be best spent to avoid having to return it. <p>It was agreed that this could be best spent on delivering carbon literacy training for elected members and other key stakeholders. Annie flagged that this would require the project to be extended until December which was possible and that she would like to hand this over to another member of the partnership to conclude due to her own work commitments having started a new role. It was agreed that it would make most sense for the carbon literacy training to be worked into the action plan be developed by Norfolk CC and that the project should be extended to December 2022.</p> <p>Action: Annie Sommazzi to liaise with CRF team to extend project to December 2022.</p> <p>Action: Delivery of CRF funded carbon literacy training to be picked up in Norfolk CC action plan</p> <p>Ellen Goodwin updated the group on the preparations to date for the NetZero Norfolk Conference to be held on 23rd September: -</p>	<p>AS</p> <p>DC/AW</p>

<ul style="list-style-type: none"> • The King's Centre in Norwich has been booked for the in-person event • Options for livestreaming are being considered • Agenda will be: - <ul style="list-style-type: none"> ○ SHIFT project first session of the morning ○ Energy Kickstarter second session of the morning ○ Closed afternoon session for NCCP members to discussion the NetZero Norfolk Pathfinder work, this will include the members of Portfolio Holder group • Potential up to five stakeholders from each part organisation can be invited with other key stakeholders being identified. Partners are asked to start identifying invitees and information Ellen who will coordinate invites. <p>Action: All partners to identify potential invitees to the NetZero Norfolk event.</p> <p>Action: Ellen Goodwin to co-ordinate invite list</p>	<p>All</p> <p>EG</p>
<p><u>Item 6: Follow up on a potential Norfolk retrofitting event</u></p> <p>The partnership considered the item on a Norfolk Retrofit event that Norfolk CC economic development had approached the partnership to organise.</p> <p>It was decided that given the partnership was already hosting the NetZero event in September committing to another large-scale event in the autumn might not be practical to look to deliver another event at a similar time. It was agreed that the event could be an action assigned to the retrofit working group proposed as part of the NCCP restructure. Deborah Carr agreed to include this in the action plan being developed.</p> <p>Action: Deborah Carr to include a retrofit event for Norfolk in proposed action plan</p>	<p>DC</p>
<p><u>Item 7: AOB</u></p> <p>Phil Hunt highlighted a UKPN survey that had been sent to him about developing a free piece of software to enable users to create feasibility studies for local renewable energy generation projects, heat networks, EV charging and energy storage. It was agreed that this would be circulated to the partnership.</p> <p>Action: Phil Hunt to share link to UKPN survey for distribution to the partnership.</p>	<p>PH</p>