

NOTES			Date: 26 May 2023
			Time: 10:00
Meeting Title:	Norfolk Climate Change Partnership	Venue:	Microsoft Teams
Chair:	Lorraine Gore	Note Taker:	Sandra King, NNDC
Attendees:	Lorraine Gore Steve Blatch Paula Boyce Ged Greaves Ben Spratling Elena Brister Adam Thorp Jason Cole Al Collier Kirsty Burns Harry Mach Trevor Wiggett Asher Mins	Borough Council of King's Lynn and West Norfolk North Norfolk District Council Great Yarmouth Borough Council Borough Council of King's Lynn and West Norfolk Norwich City Council, on behalf of Phil Hunt Borough Council of King's Lynn and West Norfolk East of England Local Government Association Breckland District Council Norfolk County Council South Norfolk and Broadland District Council Broads Authority Norwich City Council UEA	
Apologies:	Lisa Roberts Deborah Carr Fiona Wilson Annie Sommazzi Phil Hunt	New Anglia LEP Norfolk County Council Breckland District Council South Norfolk and Broadland District Council Norwich City Council	

<u>Item 2: Notes from previous meeting on 26 April 2023</u>	
These were agreed as a true record.	
<u>Item 3: Actions from previous meeting</u>	
<p>Collaboration Space – Deborah has set up a Sharepoint site but is currently having difficulties with external access which IT are trying to resolve.</p> <p>There has been not NCCP Portfolio Member meeting for a while which needs to be scheduled in, preferably prior to the summer holidays, once all the local authority Portfolio Members have been confirmed. Cllr Eric Vardy was previously nominated Chair but need to confirm that this is still the position.</p>	
<u>Item 4: Partnership Manager update</u>	
Four applications for the role received to date. A shortlisting exercise has been scheduled in for the afternoon of 6 th June with interviews to take place in Cromer on the 15 th .	
<u>Item 5: Fast Followers project update</u>	
<p>Shortlisting and interviews for the NCCP Net Zero Innovation & Delivery Manager post the same as the above. Some interest in the post to date with a couple of enquiries.</p> <p>Andy Legg is our project handler for the Fast Followers Programme who is based in the Isle of Wight.</p>	

<p>The period of embargo has now passed. We are the only area in the East of England to get money. The project and spend starts on 1st July 2023. Partnership now needs to agree which 7 communities we choose for the programme.</p> <p>Positive that Net Zero East have been awarded £150k but Deborah has spoken to Andy Holyland and unfortunately the Fast Follower timescales do not match. NZE have increased the number of communities from 6 to 7, including Norwich, for NIF. They have already employed someone, at risk, but districts still haven't signed the letter of support which needs to be completed before grant monies can be drawn down. PB is waiting for one final email from Andy Holyland re terms agreed i.e. what each will lead on as well as outputs before requesting letters of support.</p> <p>We cannot go live in geographical areas until 1 July 2023. We will lead the stakeholder engagement and they will follow our lead but they would like to start on one community sooner rather than later and Paula is working to identify where this will be. It was suggested that Holt could be the first pilot area, who are very supportive of the project, but we would all need to sign and agree this and that it represents the demographic for Norfolk.</p> <p>The official launch will take place on 17/18 July in London to which we are expected to attend. The Delivery Manager would attend this on behalf of the partnership.</p> <p>Thanks were recorded to Paula and Deborah for leading on this alignment work.</p> <p>Amelia Hardman will be the Project Manager for Net Zero East who will also sit on the Fast Followers Group.</p> <p>Peter Gudde of the Energy Hub is a member of our partnership, assessing funding opportunities - see update from him that was circulated yesterday. It is understood that the Energy Hub are sponsored by BEIS and focussed on Net Zero delivery which now sits in a new Government department for Energy Security and Net Zero.</p> <p>There are 20 sub-regional partnerships and ours falls within the south east of England. Agreed that the new Partnership Manager explore the relationship with the Hub and to bring relevant items into our agenda for discussion at future meetings.</p> <p>Re the timeline for comms and media, the closer we can get to 1st July the better and should be down to the Partnership Manager to kick start this. Great Yarmouth BC can hold the fort at the moment and will liaise with partner press officers.</p> <p>PB would also appreciate input from partners on communities in their areas which would work well.</p>	
<p>Action:</p> <ul style="list-style-type: none"> • PB will circulate email from Net Zero East which will trigger a request for a letter of support – once received, their funding will start flowing. 	<p>PB</p>

<ul style="list-style-type: none"> • PB to put together a table to capture information from partners regarding communities in their areas which would work well and will circulate this to partners next week. • PB will share information on the NZE community areas when confirmed by Andy Holyland. 	<p>PB</p> <p>PB</p>
<p><u>Item 6: NCC Climate Strategy – Al Collier</u></p> <p>Looking at NCC’s scale of emissions – in our role as asset owner, procurer, employer, regulator, clean infrastructure provider, influencer/facilitator</p> <p>NCC looking at their direct and in-direct emissions – have a 2030 estate emissions target.</p> <p>Estate emissions:</p> <ul style="list-style-type: none"> • Going out to tender for framework for retrofitting for buildings – happy to name districts on that framework. • Also streetlighting and shifting to an electric vehicle fleet – sharing of charging points in buildings we share. <p>Indirect emissions:</p> <ul style="list-style-type: none"> • Procurement – joint procurement and minimum standards – replacing vehicles with electric. <p>County Wide emissions:</p> <ul style="list-style-type: none"> • Transport – opportunities with stakeholders. • Buildings and planning – planning angle led by districts. • Commercial and industrial - doing some work on food processing which includes keeping it local. • Energy • Digital • Waste – Norfolk Waste partnership <p>Green economy themes:</p> <ul style="list-style-type: none"> • Green tourism • Offshore wind • Skills – including retrofit • Green finance • Research & education <p>Adaptation:</p> <ul style="list-style-type: none"> • NRF – ensure they plan in that space – website being improved • Impact assessment – Asher and colleagues doing some work on this • Joint Risk Register – do NCCP want a joint register? • Securing funding for adaptation <p>Space for nature recovery:</p> <ul style="list-style-type: none"> • Includes buying land for tree planting then getting funding through selling carbon credits. <p>Partnership working:</p> <ul style="list-style-type: none"> • Very complex with lots of different forums talking about climate issues. 	

<ul style="list-style-type: none"> • Documents and a four page summary available via www.norfolk.gov.uk/climate • Discussion on how we best move together to move forward. <p>Vertical farming becoming more popular. It was suggested that this should be a future agenda discussion item – ‘Vertical Farming and how this fits into the agricultural economy’.</p> <p>Re one million trees – some more work required on green finance. Has been difficult to match carbon credits on a number of sites and also need to avoid double counting across the County. Harry Mach happy to talk about Carbon Finance at a future meeting. Sandra to get in contact and add to the Forward Plan.</p> <p>Overall, it was felt that there needs to be more joining up in terms of what is going on in districts and how this links in with County schemes.</p>	
<p>Action:</p> <ul style="list-style-type: none"> • AC to forward presentation to Sandra for circulation. • Carbon Finance to be added to the Forward Plan as a future discussion item – Sandra to contact Harry Mach to arrange. • Future discussion on vertical farming and how this fits into the agricultural economy – AC to contact John Jones to arrange as well as contacting Charlotte re giving a presentation on trees. 	<p>AC</p> <p>SJK</p> <p>AC</p>
<p><u>Item 7: Climate Action Fund – The National Lottery Community Fund</u></p> <p>Background:</p> <p>For a long time, the National Lottery has funded various climate initiatives. Then moved to climate and biodiversity and in April 2023 to Climate Action and Energy – projects need to be very community led and bottom up.</p> <p>Funding runs out at the end of this year – once it is all spent it shuts. Going for the maximum amount £1.5m to go more rapidly over 2 years. An asset-based community development project, bringing together organisations that already exist who are working in this space, including anchoring institutions, hospital and City Council alongside community groups to engage people on this area of work. Communities selected are high emitters and low emitters. Lots of engagement and a lot of focus on green finance. There is a very strong dissemination aspect to it so looking at networking together with projects across the UK to share what we are doing for the advantage of everybody, to build capacity and learning. About to submit a bid with a focus on Norwich.</p> <p>LG commented that she would like to see a focus across Norfolk and see how this links into Fast Followers and other pieces of work we are doing.</p> <p><i>Peter Gudde joined the meeting.</i></p> <p>PB would like to see some more information about the project. How does this fit with the other competition the Norwich Climate Change Commission are doing? Peter Gudde - EAD is focussed on piloting energy efficiency advice services so think there is a difference to what Asher is discussing.</p>	

<p>Asher – purpose of Norwich Climate Commission – partnerships and leadership - strong threads that motivate people and bring people to action. Has to be place based to work. On Greater Norwich as know our area and work with the data they have. Trying to make a reduction in energy use but hope it can inform and link in with Fast Followers and other initiatives.</p> <p>Fast Followers is 7 ABCD projects – will Norwich be the same community under the FF project? AM doesn't know about what the community for Norwich is. PB – thinks its important that Norwich chooses the same community. AC commented that sometimes we have to tailor bids in order for them to be successful and feels in this instance we should be supportive of the bid as this is a solidly defined community. HM commented that his experience of talking to the Community Lottery Fund is you need a really solidly defined community, and may therefore struggle with a geographically diffused project.</p> <p>PB – would welcome an early conversation about Asher's community - could be used for Fast Followers area so everything can be weaved together.</p>	
<p>Action:</p> <ul style="list-style-type: none"> • Asher to share when done. • Ben and Asher to liaise with Paula on community for Norwich 	<p>AM BS / AM / PB</p>
<p><u>Item 8. Review of Forward Plan</u></p> <p>Trevor – doing a piece of work with Transport East on decarbonisation. Work now complete which includes detailed studies, maps, where EV chargers will be i.e. for standard or fast chargers. Encouraging people to take part in a webinar coming up. Trevor to share details with Sandra for circulation.</p> <p>Harry Mach - trying to expand agricultural economy. Also applied to join UN Race to Zero campaign – can pledge as a business, organisation or region – about making a commitment. HM happy to chat to individuals if interested.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Trevor to share details of forthcoming webinar. • Solar Together – add to next agenda for a general discussion. • HM to circulate information on the UN Race to Zero campaign. 	<p>TW SJK HM</p>
<p><u>Item 9. Any other business</u></p> <p>Actions:</p> <ul style="list-style-type: none"> • GG to arrange for Annual Report to go on website when complete. • Sandra to arrange for minutes to go on website. 	<p>GG SJK</p>
<p><u>Item 10. Date and time of next meeting:</u></p> <p>Wednesday 28th June 2023 – 2.00pm</p>	