

Terms of Reference

Name:

Norfolk Climate Change Partnership – Officers Group

Focus:

The focus is on climate change, environmental issues, biodiversity, adaptation, mitigation and sustainability.

Membership:

- Borough Council King's Lynn & West Norfolk (Chair)
- North Norfolk District Council (Co-chair)
- Breckland Council
- Broadland District Council
- Great Yarmouth Borough Council
- Norfolk County Council
- Norwich City Council
- South Norfolk District Council
- New Anglia LEP
- Broads Authority
- Tyndall Centre, University of East Anglia
- Norfolk Strategic Planning Forum
- East of England Local Government Association

Other groups/organisations will be invited as and when required.

Membership will be reviewed at least annually.

Chair:

This led by the Chief Executive of the Borough Council of King's Lynn and West Norfolk with the Chief Executive of North Norfolk District Council acting as a co-chair

Administrative support:

Administrative support for the partnership is provided by Breckland Council. This includes convening of meetings, creation of agendas and note taking.

Frequency of meeting:

Monthly via Microsoft Teams.

Aim:

Norfolk wants to be an exemplar in tackling climate change and protecting and enhancing its natural environment.

Work in partnership to make environmental improvements and drive sustainable development across Norfolk.

The Norfolk Climate Change Partnership consists of Norfolk's local authorities, New Anglia LEP and the Environment Agency, working with other organisations. We have a shared interest in supporting Norfolk's communities, public, voluntary and community organisations, businesses and residents to reduce carbon emissions, realise the economic benefits of reducing utilities consumption and adapt to the future impacts of climate change.

This partnership adds value by providing:

- Leadership.
- Focus and co-ordination.
- Opportunities for sharing resources, ideas and solutions.
- A means of preventing overlap and duplication.
- A method of mainstreaming climate change/environmental sustainability.
- A shared commitment to environmental improvement.

Terms of reference:

- Seek to influence policy and strategy across Norfolk.
- Ensure the environmental concerns of residents are strongly reflected in policies and strategies that impact Norfolk.
- Be involved in projects and initiatives 'on the ground' and in communities across Norfolk.
- Share learning about what works and influence practice across local government/public sector/Norfolk.
- Co-ordinate the implementation of strategies and develop a pledge or action plan.
- Identify strategic environmental priorities for Norfolk within the context of global, national, regional and local environmental targets and objectives.
- Communicate these priorities to and assist partners in understanding how their areas of responsibility can contribute to improving local environmental sustainability.
- Support the delivery of related strategies, monitor progress and review the lessons learnt from project delivery.
- Commission activity, identify resources and establish joint-commissioning frameworks where necessary.
- Publish an annual report on progress which is shared publicly.
- Promote best practice sharing and responding to consultations.
- Improving the energy efficiency of homes across Norfolk, with a particular focus on supporting vulnerable households.
- Improving energy efficiency and renewable energy generation on our own estates.
- Investigating opportunities for and enabling supply chains for local renewable resources.
- Encouraging learning for sustainability and energy efficiency in schools, communities, etc.
- Understanding climate change impacts and improving climate change resilience.
- The group will be focusing on two work streams: Norfolk's emissions and local authority estate emissions.

- Recognise that all councils are at different stages in this journey, and so work will take this into consideration. We will work to bring all councils further on this journey whilst also carrying on tackling climate change in our own ways too, so as to not limit individual councils and their work.

Relationships with other Norfolk groups:

- The partnership will be working with a variety of Norfolk and National organisations and partners as and when we need to.

Appendix 1: Potential Cross Authority Project Areas

Below is a list of potential project areas that might form the basis of this partnerships work plan. These are cross authority but do not have to include every authority.

- Reducing transport miles.
- Community engagement activities.
- Planning policy.
- Renewable energy provisions.
- Business engagement.
- Hydrogen fuel alternatives.
- Tree planting programmes.
- Solar PV canopies.