

NOTES			Date: 26 June 2024
			Time: 14:00
Meeting Title:	Norfolk Climate Change Partnership	Venue:	Microsoft Teams
Chair:	Steve Blatch	Note Taker:	Kathryn Brown, NNDC
Present:	Al Collier Asher Minns Deborah Carr Ged Greaves Greg Pearson Jonathan Davison Jonathan Ward Kate Rawlings Kirsty Jessop Lorraine Gore Olivia Rope Phil Hunt Steve Blatch	Norfolk County Council Tindall Centre Norfolk County Council Borough Council of King's Lynn and West Norfolk NCCP Manager Energy Hub Net Zero Innovation & Delivery Manager North Norfolk District Council South Norfolk & Broadland DC Borough Council of King's Lynn & West Norfolk Breckland District Council (on behalf of Jason Cole) Norwich City Council North Norfolk District Council	
For Item 03 only	Mark Walker Toby Matthews	Norfolk County Council Norfolk County Council	
Apologies:	Jason Cole Wendy Brooks Nicolette Jeffries Harry Mach Paula Boyce Peter Gudde Annie Sommazzi	Breckland District Council Norfolk County Council Norfolk County Council Broads Authority Great Yarmouth District Council Net Zero Hub South Norfolk & Broadland DC	

<u>Item 2: Notes from previous meeting on 24 April 2024 and matters arising</u>	
<ul style="list-style-type: none"> The notes of the last meeting were agreed as a true record. 	
<u>Item 3: NCC Skills Team Retrofit Lottery funding bid</u>	
<ul style="list-style-type: none"> Introductions from Mark and Toby (presentation – REVIVE) Introduction to REVIVE – outline bid proposal Bid in a highly contested pot – keen to press the submit button ASAP Key partners are Voluntary Norfolk in the delivery of this Looking at deprivation areas predominately but will cover all areas of fuel poverty Bidding into Climate Action Fund for Lottery. Using Our Shared Future thread from this. 4-year project – long lead time Prospective partners / stakeholders – looking at a way to get as much leverage across the county Volunteers feeding back regarding barriers in communities. Not a one size fits all in terms of retrofit Different levels of affordability 	

<ul style="list-style-type: none"> • Phil – great idea, make sure joined up with climate commissions Our Power project – almost identical so likely to be some useful knowledge, could be tightly woven into this. • Jonathan – pick up some more after meeting on where you are going to create volunteers so we can join up projects that have already happened across the county. Biodiversity where does this sit – stage 1 awareness that there is an opportunity to have a net gain when retrofitting houses etc. Train volunteers to take that into communities to make them think about the wider responsibilities and protecting the environment at the same time. Worth liaising with Norfolk Green Network. • Ged – Kings Lynn and West Norfolk “beat your bills” roadshows happening now – key contributor housing standards energy efficiency officer, promoting grants etc that are available for households. Would be good to put them in touch with each other. • Asher – Co-Chair of Norwich Climate Commission our power is a spin out of this. Up and running, minus the biodiversity bit – doing much of the same thing. Very happy to incorporate and partner with this idea here. Lots of expertise lined up to get this going. For information, got a bid into Norwich Energy and Climate Academy into the last / current round of National Lottery funding. If feedback is good could rework this again for this time round if not successful. • All about collaboration at this stage. • Jonathan D – recruitment of volunteers – is there an intention of having someone who has no pre-requisites for recruitment? How much engagement will they have? High Level? Looking to be high level but with the ability to go down the pathway. More about suitability of candidates to liaise with different levels of people within the communities. • Peer to peer influencing level to open people up to the idea of retrofit. • Greg – volunteers in community – targeting any tenure types? Private rented properties who may not be able to do anything to the properties, has thought been given to this and how you differentiate between these. • Lots of co-dependencies here so needs to be joined up so no duplication – what does endorsement from this forum look like? • Email of support from partnership but likewise if not supported as a partnership siloed support would be good. • Communities will be those fuel poverty areas, risk rate specific communities. Difference characteristics for geographical areas. Starting conversations in communities where they would not ordinarily happen. • Phil – there are numerous government funded schemes and looking for participants in them is quite slim so having a pipeline into these would be much better. • Lorraine – net zero projects - there are 7 at present. Need to ensure we have base skills that volunteers would need. Documents / lists where they can engage and get information and signpost people to. • Question to partnership – consensus to endorse. <p>ACTION: Comprehensive list Letter of support on headed paper and emailed to Mark and Toby</p>	<p>GP GP</p>
<p><u>Item 4 – Energy Plan for Norfolk update</u></p> <ul style="list-style-type: none"> • (slides provided) • Scoping workshops happening in July. • Cornwall Council Case Study – synergies with Norfolk • Approach – 5 key stages 	

<ul style="list-style-type: none"> Jonathan D – involved in plan for data mapping, work that has been developing over last 6 months has now become a whole system plan. Will look to put us in touch with other people who are working on this at the moment and other District Councils for some collaboration. Steve confirmed that we have heard from Nicolette asking who we would want to attend the workshops. Critical piece of work for Norfolk moving forwards. <p>ACTION: Information put together for Nicky by all.</p>	All
<p><u>Item 5 – Net Zero Norfolk Communities project update</u></p> <ul style="list-style-type: none"> (presentation) UEA event in May was positive Established connections to communities and the project as a whole Workshop themes – practical support for household, choices, wanting to connect. Maps used - if copies needed let Jonathan W know. Hubbub’s role – listen and learn, engage and experiment, summarise and share. Community engagement progress given for 7 districts PR and Comms – sensitive approach since election announced. Working on post – election comms at present. Innovate UK programme and support. Local alignment Things coming up – working with schools with “Let’s Go Zero”, Innovate in Ipswich. Website being updated post election talking about work that has been done in communities. 	
<p><u>Item 6: Terms of Reference</u></p> <ul style="list-style-type: none"> Changed governance structure recently so changed to reflect this. Purpose focus / aims – were agreed at the Kings Centre. Added section on what is not included in the partnership. Membership – broken down into local authority partners and others. Chairing – remains the same. Admin – supported by Greg and NNDC. Quorate and decision making – proposing that 5 out of 8 local authorities and 1 strategic partner for quorate. Subs attending should be empowered to make decision in absence of usual attendee. Majority vote. Deb – need to be clear on what the scope of decision making is for the forum, standard agenda items what they should be for a strategic view. Steve – officer group, need to be providing advice to our portfolio members individually and collectively through portfolio holder meetings. Collective group no one group has seniority over another. If partnership is going to be successful need to be better at communicating with Norfolk Leaders so that they are informed about the common purpose. Lorraine – endorse what Steve has said, climate projects happened in a silo situation where the partnership are not aware. Norfolk Strategy flood alliance was thought to be aligned with the Norfolk Climate Change Partnership by Norfolk Leader. NSFA is a strategic 	

<p>agency who have a statutory responsibility in this to deal with surface water etc.</p> <ul style="list-style-type: none"> • Al – are we saying that NCCP is talking about adaptation or are we just focussed on mitigation. • Need to make sure that our leaders are informed about the NCCP and are as signed up to this as the members with a shared ambitions. • Greg – discussions at both team meetings would look at how we would focus on how adaptation would play in the 3 strategic areas. • Phil – Consider dropping transport from the priorities and look at adaptation instead. • Lorraine - Terms of reference – do we propose the changes with portfolio holders again so that we can get their buy in – need to go through members for approval. • Phil – perhaps a strategic review at some point later down the line. • Lorraine – chairing - might be worth noting that change in future will be via chief exec forum once Lorraine steps down. 	
<p><u>Item 7: Draft Comms protocol</u></p> <ul style="list-style-type: none"> • Greg – need to have an agreed partnership resource that is aligned. Worth spending a bit of time looking at how we want to deal with comms. • Paper circulated for consideration / comments. • (see draft protocol) • Lorraine will put through her comms team and come back with comments • Capacity – do we align and everyone takes a turn – we can agree a rota and have those conversations. • Deb – protocol for engaging with our own comms team is there a link into the informal comms group. How do other partnerships do this is there a protocol we can lift and use? Greg already looked into this. 	
<p><u>Item 08: Partnership Plan on a Page</u></p> <ul style="list-style-type: none"> • (<u>attachment</u>) • A draft of what NCCP is and what it offers. This could be used to take to leaders and others in a very simple way. • Al – areas where we can add value and join up, transport and hackney licences so all districts are trying to raise the bar a bit on procurement – Steve is there a licencing platform where this can be delivered, agreed there is a shared area but is a statutory issue that this group does not have influence over. • Greg – this group does need to be talking about things that are outside of area. • Lorraine – ambassadors about climate change around Norfolk, we can signpost to other areas and raise the profile • Greg – confirmed there is a licencing officer group and happy to put some feelers out for decarbonisation on taxi licences and if there is work around this. Facilitation to move agenda forward to lead to change. 	
<p><u>Item 09: Forward Plan & Any Other Business</u></p> <ul style="list-style-type: none"> • Forward plan – drafted an update from Kirt about LEVI funding rollout. Provisionally looking at getting an update on Opergy on their project. • Territorial emissions report out. • Reach out to Roberta on when she would like to reach out. 	
<p><u>Date and time of next meeting</u></p>	

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