

| NOTES | | | Date: 29 November 2023 |
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| | | | Time: 14:00 |
| Meeting Title: | Norfolk Climate Change Partnership | Venue: | Microsoft Teams |
| Chair: | Greg Pearson | Note Taker: | Sandra King, NNDC |
| Present: | Annie Sommazzi Ben Spratling Deborah Carr Ged Greaves Greg Pearson Harry Mach Helen Marshall Jonathan Davison Jonathan Ward Kate Rawlings Toby Bolton Jason Cole Kurt Booth Mark Page Nicolette Jeffries Paula Boyce | South Norfolk & Broadland District Councils ?? Norwich City Council Norfolk County Council Borough Council of King's Lynn and West Norfolk NCCP Manager Broads Authority Norfolk County Council Energy Hub Net Zero Innovation & Delivery Manager North Norfolk District Council North Norfolk District Council Breckland Council Norfolk County Council NHS ICB New Anglia LEP Great Yarmouth District Council | |
| Apologies: | Adam Thorpe Al Collier Annie Sommazzi Lorraine Gore Mark Page Nicolette Jeffries Peter Gudde Phil Hunt Steve Blatch | EELGA Norfolk County Council South Norfolk & Broadland District Council Borough Council of King's Lynn & West Norfolk NHS ICB New Anglia LEP Energy Hub Norwich City Council North Norfolk District Council | |

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| <p><u>Item 2: Notes from previous meeting on 25 October 2023</u></p> <ul style="list-style-type: none"> The notes of the last meeting were agreed as true record. | |
| <p><u>Item 3: Actions from previous meeting</u></p> <ul style="list-style-type: none"> All actions complete or in progress. Partnership LinkedIn profile now set up. GP having conversations with NALC re a community webinar in the future. Governance arrangements agreed at PFH meeting. | |
| <p><u>Item 4: Update on Transport Related initiatives at the County Council – Helen Marshall, Project Manager for Strategy and Delivery</u></p> <ul style="list-style-type: none"> Some national level strategy/policy documents as well as local ones. Transforming Cities Fund – have been quite successful in applying for particular transport funding. Over 30 schemes with 12 schemes fully complete. Measuring success – lots of monitoring and evaluation as part of programme delivery – much of which is being carried out independently. | |

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| <p>Making use of smart technology i.e. AI to help with this including how we link with other data sets.</p> <ul style="list-style-type: none"> • Bus Service improvement plan – have a really good relationship with bus operators. Been quite successful in leveraging funds into Norfolk. • Zero emission buses – currently about 7 in operation and aim to have 70 by the end of March and are having a positive effect on air quality and reducing carbon emissions. • Local Cycling and Walking Infrastructure Plans – ambitious programme – taking through the political cycle. • Beryl Bikes, Norwich – a good success so far with 137 in operation. • Travel Norfolk website – done quite a lot of work on comms/promotions. The Journey Planner is a key element of the site – shows Beryl bays, EV charging points and changing places toilets. • E-cargo bikes – getting ready for this and removing barriers – technical work done – becoming popular in Europe. Route focussed on the Air Quality Management Area so not done maps outside of Norwich. Any learning from audit can be used for wider future plans. • E cargo bike library - secured £170k from DEFRA to provide a library of 10 different e-cargo bikes (plus trailers) that businesses in Norwich can borrow for up to 8 weeks – located outside the Forum. A pilot project and not much data available including air quality impact which they hope to develop as part of the project. Are keen to continue with the scheme moving forward. • Air Quality Partnership – a county wide policy group started in January 2023 – includes colleagues from all councils across Norfolk plus the EA and NHS Norfolk and Waveney ICB. Group has some core aims and is working really well together. • EV funding secured. • Working closely with Transport East, sharing relevant information plus topic specific interactions. • Don't manage the County Council fleet but have an interest in what happens and are involved in early discussions around having a fleet manager. GG currently looking at this for BCKLWN – PB to share information on GYBC's published Green Fleet Strategy. • JW has been approached by someone from the University looking at Electric Shared Mobility Schemes. JW is trying to broker that conversation and NCC would like to be involved in this. • GP to be main point of contact for any support re overlap of projects. | |
| <p>Actions:</p> <ul style="list-style-type: none"> • PB to share information on GYBC's Green Fleet Strategy. | <p>PB</p> |
| <p>Item 5: LEVI Update – Kurt Booth</p> <ul style="list-style-type: none"> • LEVI application in progress - deadline tomorrow. Thanks to LA input in putting proposals forward. If tranche 1 funding is unsuccessful it is understood it will be considered under tranche 2. • Looking to do a model which will be overseen by NCC. • The LEVI capital fund is looking for concession contracts like on street charging and filed out to small parishes that wouldn't normally fit the brief. LEVI pilot funding in progress plus NIF. • Plug-in model to be roled out to parishes – these will be owned by the parish with NCC managing the back office. | |

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| <ul style="list-style-type: none"> • Also in the process of a planning application for park and ride sites in terms of the installation of solar car ports. • Agreed a match funding model with the Broads Authority for some of their sites – for electric boats. • Looking to include some on-street supplies in the application. • Spoke to UKPN connection team at an EXPO last week so opening some more doors with them. • In terms of shared mobility community hubs, a consultation showed that people would prefer to charge near to their home. Looking at different options. | |
| <p><u>Item 6: Update on Opergy Project</u></p> <ul style="list-style-type: none"> • Have regular updates with the Ops Manager at Opergy Energy. • Opergy aren't getting as much engagement as originally expected. Been told we can't dedicate a lot of resource in pushing their project forward for them. GP has a list of member engagement in each of our communities and have already contacted individual officers regarding what is going on in their areas. Outcomes will be a shopping list of opportunities for individual communities. • About monitoring the return on investment against the climate agenda. Also want forewarning of offers being proposed for each of our communities. • Will continue to update as appropriate. | |
| <p><u>Item 7: NCCP Manager update</u></p> <ul style="list-style-type: none"> • Jonathan Davison, Net Zero Hub is our account manager for Norfolk and as part of his geographical allocation is looking after Norfolk and Cambs. Offering support to funding applications and knowledge transfer work support. • A workshop and strategy day held for a number of board members which included a variety of presentations and an item on retrofit and delivery schemes and low carbon energy projects. Group encouraged to look through presentation and if there are parallels with working being done in local authorities, please reach out to see how the hub can support you to do something similar. Can help with technical expertise or funding routes. Some scoping work to be done first. • PB said there is lots of information in the slide deck and we need to do a gap analysis to identify gaps and commonalities to see what marries up with the Hub that they can help us with. It was felt that Community Energy schemes are lacking in Norfolk and that might be a good place to start. Funding by local energy team at DESNEZ. • Laura Waters has been working on a Local Energy Plan for Norfolk which was presented to Norfolk Chief Executives last week. Still some concern about how it will be funded. Next steps will be that a proposal report will go forward to Norfolk Leaders in early 2024 then look at developing a procurement piece for a partner to develop. • In terms of what resources are needed for Norfolk, it was felt that Norfolk needs more facilitators and convenors to bring back and retain in Norfolk. Two UKPN speakers at a recent EVCP event said they already have information and funding available so feel we need bodies to do that convening. GP to first discuss with PB off line before meeting with Steve and Lorraine about how to take this forward. | <p>GP/PB</p> |

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| <ul style="list-style-type: none"> • RE lessons learnt on carbon literacy training. It became apparent that not all LAs are in the same place in terms of doing some collective training so came to the conclusion that each organisation should continue to develop their own plans for training staff and members however, LAs do still have an opportunity to procure delivery support through the Carbon Literacy project where a discount could be facilitated through GP. • Also taking forward opportunities for a Carbon Literacy Leader and developing a proposal to shape that. • Green Apprentice Awards – getting some attraction and LinkedIn very popular at the moment. • JW been out building partnership relations including: <ul style="list-style-type: none"> ○ Norfolk and Wavey MIND re climate stress ○ Diocese of Norwich re getting into harder reach communities. ○ Visited a Careers Fair to give their experience. ○ Conversations with Vattenfall re tapping into the Community Fund when it opens next re funding some of our projects moving forward. ○ Chamber of Commerce – keen to work with us on some educational pieces moving forward. ○ Aviva – some opportunity of working with them. ○ Linking with Suffolk partners to develop learning. | |
| <p>Actions:</p> <ul style="list-style-type: none"> • GP to discuss idea for more facilitators/convenors with PB before meeting with Steve and Lorraine about how to take this forward. | <p>GP/PB</p> |
| <p><u>Item 8 – Fast Followers project update – Jonathan Ward</u></p> <ul style="list-style-type: none"> • JD shared his presentation which started with a graph showing why we are doing this project in terms of the UK’s emissions profile, how much we need to do and how we tackle national emissions. • The first meeting of the Steering Group took place in October which will meet at 6 weekly intervals moving forward. • The first meeting of the Advisory Group takes place tomorrow which will be chaired by Asher Minns. Others groups represented: CoC, UEA, Climate Citizens Research Group, Transport East, GSENZH, Build Env & Constructions and exploring two other for Green Finance and Fairer Futures in Energy. <p>Community selection and engagement -</p> <ul style="list-style-type: none"> • Now in the process of parish and town lead engagement and speaking with broader councillors plus residents’ groups and other local stakeholders. • Looking to develop community projects and engagement plans and build trust. <p>Procurement for engagement, co-production and behaviour change services –</p> <ul style="list-style-type: none"> • Review of draft RfP by Steering Group then edits and approval • Procurement – proposed to send out via NCC in January with an estimated start date for consultants March 2024. | |

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| <p>Information and insight –</p> <ul style="list-style-type: none"> • Moving from a cross-community tracker to insight and data profiles per community <p>Project communication and local engagement -</p> <ul style="list-style-type: none"> • Developing with Partnership a Comms Plan for the project for cross-council communications – clear guidelines and resources. • Comms and engagement plans per Community – based upon community insight and local comms teams. <p>Opening conversations -</p> <ul style="list-style-type: none"> • Exploring engagement tools and aides to create conversation and raise awareness. • Building literacy. <p>Collaboration and alignment update -</p> <ul style="list-style-type: none"> • Entering into positive discussions for collaboration with a large number of organisations. <p>Engaging with national centres of expertise –</p> <ul style="list-style-type: none"> • Energy Demand Research Centre • Observatory for Public Engagement with Energy and Climate Change <p>Engaging the green economy supply chains –</p> <ul style="list-style-type: none"> • Aligning with and support INCREES project • Looking up local supply chains • Connecting to existing projects • Getting examples of approaches and engagement from other Fast Follower approaches • New website – www.getaheatpump.org.uk <p>JW is not yet able to share details of the 7 communities as still waiting for approval on two of them which should hopefully be reached in December. Looking at a joint launch. GP/JW to discuss in terms of Comms.</p> | |
| <p>Action:</p> <ul style="list-style-type: none"> • GP/JW to discuss comms for launch. | GP/JW |
| <p><u>Item 10 – Forward Plan and Any other business</u></p> <ul style="list-style-type: none"> • Update from Tom Humphries on Skills. • JW – re flooding on adaptation – what element of risk might come into our mitigation work. • DC – What are districts forward plans for 2024 to look at join ups - need to ensure we stay focussed on how we add value. GP to coordinate. • PB – feels we should focus on energy retrofit and transport as those are our priorities rather than risk/mitigation. • Jason – communications – what does the overall roadmap look like across the whole of Norfolk. Also sharing best practice. • Opergy and lessons learned on how they did or didn't do. • What are our outcomes and need to be clear about that in a clear comms strategy. | |

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| <p>Any other business:</p> <ul style="list-style-type: none"> • HM – Essex County Council have a new campaign to help remove stamp duty on all new homes build to a Net Zero standard and asking for people to join groups – HM to pass to GP for onward circulation. • JD had a meeting with energy systems catapult – for energy systems – for LAs to access a range of tools – an introductory session being organised for 14th December. GP will pass on details. | <p>HM/GP</p> <p>GP</p> |
| <p><u>Date and time of next meeting</u></p> <ul style="list-style-type: none"> • Wednesday, 31st January 2024 | |

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