

NOTES			Date: 31 January 2024
			Time: 14:00
Meeting Title:	Norfolk Climate Change Partnership	Venue:	Microsoft Teams
Chair:	Greg Pearson	Note Taker:	Sandra King, NNDC
Present:	Al Collier Asher Minns Ben Spratling Elena Brister Ged Greaves Greg Pearson Harry Mach Jason Cole Jonathan Davison Jonathan Ward Kate Rawlings Kirsty Burns Laura Waters Naimh Carpenter Nicolette Jeffreys Tom Humphries	Norfolk County Council Tindall Centre Norwich City Council Borough Council of King's Lynn & West Norfolk Borough Council of King's Lynn and West Norfolk NCCP Manager Broads Authority Breckland District Council Energy Hub Net Zero Innovation & Delivery Manager North Norfolk District Council South Norfolk & Broadland District Council Norfolk County Council South Norfolk and Broadland District Council New Anglia LEP Norfolk County Council	
Apologies:	Annie Sommazzi Deborah Carr Lorraine Gore Mark Page Paula Boyce Phil Hunt Steve Blatch	South Norfolk & Broadland District Council Norfolk County Council Borough Council of King's Lynn & West Norfolk NHS ICB Great Yarmouth District Council Norwich City Council North Norfolk District Council	

<u>Item 2: Notes from previous meeting on 29 November 2023</u>	
<ul style="list-style-type: none"> The notes of the last meeting were agreed as true record. 	
<u>Item 3: Actions from previous meeting</u>	
<ul style="list-style-type: none"> Page 2 – unsure if PB has circulated information on GYBC's Green Fleet Strategy. All other actions complete. 	
<u>Item 4 – Update on Energy Plan – Laura Waters</u>	
<ul style="list-style-type: none"> LW has met with all District Councils and other organisations interested in energy. Collated information re geography, key outputs, challenges and pulled together into a brief and run through NCC's Climate Board. Ahead of procurement wanted to talk through funding opportunities. Looking to pull together a bid if money available and trying to get match-funding from National Grid. Became clear that everyone backs the need for a Norfolk Energy Plan and National Grid and UKPN agree there is a need for a plan they can work from. 	

<ul style="list-style-type: none"> • Plea to partners to warm up CEXs to the bid for Norfolk Investment Fund monies in the summer backed by districts to help increase our chance of obtaining funding. Already been to Norfolk CEX's meeting. • LW confirmed there will be a change to comment on the draft submission. • JW reported on a resource tool, including datasets etc re the future of energy systems and the impact on the national network which is available free for Local Authorities – contact LW for more information. A user guide is also available. • JD asked if there had been any changes to the early brief re the scope of the plan. LW confirmed this has been populated with information obtained and has been given a 'Norfolk' flavour. LW to send the updated brief to JD. 	
<p>Actions:</p> <ul style="list-style-type: none"> • Action ALL to stress importance for this Norfolk wide project to get backing and support from their organisations. • LW to send a copy of the updated brief to JD. 	LW
<p><u>Item 5 – NALEP Agri-food Decarbonisation Project – Nicolette Jeffreys</u></p>	
<ul style="list-style-type: none"> • Funded by NIF by NCC. • Developing a route plan for agri-food decarbonisation in Norfolk. • Run a workshop to help develop the plan. • Has funding for at Clean Growth event on 21 February at the John Innes Centre • Partnership with the UEA, Innovate UK <p>UK GHG Emissions Challenge:</p> <ul style="list-style-type: none"> • Some areas higher than farming and Agri-Food. • An energy challenge – energy highest source of GHG emissions. 15% - second highest is Farm Gate emissions • Lots of challenges - logistics and transport, flooding, water scarcity. <p>Industry asks:</p> <ul style="list-style-type: none"> • The farmers can't do a huge amount – there are tractors and equipment to help with developing technologies, retailers to work with farmers and processors – need a more wrap around approach and more engagement and understanding to benefit what trying to achieve. • A simple standard measuring tool. • Need to look at what we are able to action or influence and what we are already doing well. • AC reported that NCC are putting through a new climate policy and are changing our countywide target and working with partners to try and get carbon neutral by 2030. New policy to align with national target of 78% reduction by 2035. The policy includes a caveat re agri-land use. • On the food processing front, are there any discussions with Norfolk businesses re shifting from fossil fuels to heat pumps. NJ – more starting with solar. • A huge challenge for British sugar a huge challenge who are starting to look down the Hydrogen route. More around decarbonising the grid! • NJ will look to share details on skills demand with TH. 	

<ul style="list-style-type: none"> • Bankers for Net Zero are looking to work with orgs re decarbonising supply chains – JW to put NJ in contact. • GG – peat is also a big issue for farmers and the Fens’ Biosphere Project have an action plan relevant to this agenda. 	
<p>Actions:</p> <ul style="list-style-type: none"> • NJ to share information on skills with TH • JW to put NJ in contact with Bankers for Net Zero. 	<p>NJ JW</p>
<p><u>Item 6 – Update on Skills – Tom Humphries</u></p> <ul style="list-style-type: none"> • Adult Skills - includes Adult Education and Skills Bootcamps. • Norfolk has some skills challenges generally with a high rate of people without basic qualifications. • A number of Norfolk LA’s below averages for workforce skills. • Focus in some areas in skills deprivation - Norfolk is in the bottom quartile. • A fertile ground where the Adult Education Budget (AEB) Strategic Skills can really focus. • Our indicative allocation each year is approx. £12.3m. • Currently all providers contract nationally with DofE. 175 training providers trained Norfolk residents with 88 being FE colleges located nationally. However, there is a significant rationalisation of providers nationally. • Spent half of current budget in preparation for life and work – the only other area where the spend is 10% and above is Agriculture, Horticulture and the Animal Care sector. • Headline achievement is Norfolk achieves less well – at level 2. • Will align to our workforce needs. • Need to support the Green Skills agenda. A Green Skills Analysis of the county has been commissioned. TH to send across information. <p>The proposal is to fund provision via two routes:</p> <ul style="list-style-type: none"> • Route One: Strategic Plan led Grant Allocation • Route Two: Contract for services <p>Objectives in the devolved delivery of AEB:</p> <p>Five delivery categories have been identified through which to target Norfolk AEB delivery which will form the initial objectives for the academic years 2025 - 2027 and will focus provision towards supporting different entry and further progression routes</p> <ol style="list-style-type: none"> 1. Support engagement and entry into learning opportunity for disadvantaged residents, providing focus on areas and cohorts of skills deprivation. 2. Support the unemployed, economically inactive and NEET (aged 19-24) towards employment. 3. Support workforce skill levels across key economic sectors. 4. Develop learner pathways towards higher achievement levels. 5. Develop flexible and responsive training methods, supporting employers to upskill in line with business need. 	

<p>Throughout the AEB implementation period NCC will assess the evidence base, rationale and project impact of a range of flexibilities.</p> <p>Next steps:</p> <ul style="list-style-type: none"> • TH to link in with GP and JW and then feed back at an appropriate time. 	
<p>Actions:</p> <ul style="list-style-type: none"> • TH to share slides and information on Green Skills Analysis. 	TH
<p><u>Item 7 – Regional Climate Change Forum</u></p> <ul style="list-style-type: none"> • GP referred to the report in the agenda pack. • GP to feedback advocacy messages from our partnership but if anyone has anything specific from their organisations they would like see in those messages, to contact GP direct. 	
<p><u>Item 8 - Fast Followers Project</u></p> <p>Project has moved forward.</p> <p>Summary of progress:</p> <ul style="list-style-type: none"> • Steering Group up and running and dedicated space, Advisory Group had initial meeting and membership expanded. • Stakeholder mapping and engagement has continued at both county/regional level, and in each of the 7 communities. • Continued research and connections to other Fast Followers and LA projects. • Previous data analysis being combined with other quant and qual sources to build community insight profiles. • Endorsement of the seven communities almost complete with Parish/Town Councils and other bodies. • Engaged with and attracted interest from a number of national research organisations and projects. • Consultant specification been revised and is awaiting Steering Group review. • Planning for launch events in communities and for whole network of communities has started. • Engaged with IUK support mechanisms -working group on retrofit in heritage buildings & off-grid heating. <p>Communities:</p> <ul style="list-style-type: none"> • All confirmed by LA partners but not yet to be made public - some still to sign up and still some mapping to do. <p>Our communities:</p> <ul style="list-style-type: none"> • All pilot communities covering approx. 40k (4% of Norfolk population) <p>Progress against plan – Citizen Preparedness:</p> <ul style="list-style-type: none"> • Phase 1 complete • Clean growth aspects were delayed to combine with countywide initiatives and local SME mapping in the communities. 	

Procurement for engagement, coproduction and behaviours change services:

Summary –

- Review of draft specification by Steering Group
- Proposed to send out procurement via Norfolk County Council in January
- Estimated start date for consultants is now from mid-March 2024
- Time in between will be spent gathering insight and information to shorten the first steps of work the consultants would have been doing.

Early learnings and outcomes:

- Parishes value inclusion and in-person attendance.
- Beat the Bills event in Marshland St James could be replicable approach.
- Supporting Neighbourhood plan (re) development.
- Connecting to funding (e.g. Community energy) –interest is high, awareness often low.
- Interest from national research bodies and individuals.
- Interest in cross-Parish coordination on environmental and energy matters.
- Parish councils feeling more connected to local and Norfolk agenda on climate change.
- Variable understanding around policy and technologies.
- People value local traders –trust and availability.
- Trust is a big cross-cutting issue in tech, schemes and suppliers.

Next steps and key actions:

- Finalise procurement arrangements and timeframe.
- Local launch events and network launch event with political representatives with workshops to focus on drawing out key barriers and ways of working with community leaders.
- Steering group review of KPIs mapping to outcomes, including ‘triple bottom line’ approach.
- Management of relationships with communities, providing regular updates and continuing discussions.
- Completion of local ‘community insight profiles’ with stakeholder mapping, local issues and opportunities, channels.
- New web presence and awareness raising of project.
- Local SME mapping in communities and local radius –those in relevant business areas, those already engaged in provision.
- Work with new project through Norfolk County Council on retrofit supply-chains and place-based approach.
- Community events (e.g. Beat the Bills in Marshland St James).
- Mentoring with IUK Future Ready programme, and closer engagement with other projects via platform and working group.
- Commencing with procured expertise for barrier identification
- Lessons learned case study on community selection and engagement/endorsement.

Item 9 – proposal for NCCP pilot projects

- In agenda pack put forward some potential options. Some money in pot, after GP’s salary costs, for some small-scale projects (approx £20k).
- Can potentially look to advance two projects at relatively low cost.

<ul style="list-style-type: none"> ○ £1,500 to purchase a small number of thermal imaging devices that can be attached to people’s phones. Able to pilot from mid to end of February to April operating as a loan scheme for people to borrow for a week to take pictures of buildings in their local communities to show how they are leaking energy and then linking through to suitable advice. Working with Suffolk on this whose feedback is that it has helped to engage with their communities. ○ Carbon Literacy training –entry level training for communities and suggests £3k to buy some resource to pilot this, testing and bring back for larger scale funding opportunity. ● The group approved their support for these two projects – GP to progress. 	
<p><u>Action:</u></p> <ul style="list-style-type: none"> ● GP to progress the two small scale projects as approved. 	GP
<p><u>Item 10 - Any other business:</u></p> <ul style="list-style-type: none"> ● BS – the OPE board have a £100k fund at risk of being returned so asked to raise if there is an opportunity for EV charging - GP to discuss with SMB. ● JW – through the work with Innovate UK joined a small working group to support some wider programmes – historic buildings – bringing together a set of resources – contact JW if interested. ● JD – re funding – an OFGEM energy redress scheme – a pot of money made available through penalties energy suppliers face – biggest pot for quite some time and is available to community groups. JD to share link. GP to circulate to wider group. ● Re Net Zero Hub – a number of Government consultations live at the moment – HB is compiling own response but eager to hear the view of what is being done in individual organisations. To contact JD directly. 	
<p><u>Action:</u></p> <ul style="list-style-type: none"> ● GP to discussion OPE fund opportunity with SMB for EV charging. ● JD to share link of OFGEM Energy Redress Scheme and GP to circulate. ● Partners to contact HB with information on individual partner consultation responses. 	GP JD/GP ALL
<p><u>Date and time of next meeting</u></p> <ul style="list-style-type: none"> ● Wednesday, 28th February 2024 	