

Norfolk Climate Change Partnership Minutes
Wednesday 29th April 2026 2-3pm, Teams

Chair:	Asher Minns, Executive Director, Tyndall Centre for Climate Change Research
Note taker:	Jane Locke, Coordinator, Tyndall Centre for Climate Change Research
Present:	Asher Minns, Tyndall Centre for Climate Change Research Adam Smith Jan Davis, Broadland District Council Michael de Whalley, King's Lynn and West Norfolk District Council Chris Bailey, South Norfolk and Broadland Council Adam Varley James Mills, Norwich City Council Jemima Barnes Toby Bolton Ged Greaves, King's Lynn and West Norfolk District Council Wendy Brooks
Apologies:	James Wilson, Great Yarmouth Borough Council Natasha Hayes, Great Yarmouth Borough Council Harry Mach, Broads Authority Emily Butler, Norfolk County Council Frances MacDonald, Norfolk County Council

Item 1 Welcome, Introduction and apologies	
• Asher Minns welcomed attendees and noted that the meeting was being recorded • No introductions due to large attendance; attendees to introduce themselves when speaking	
Item 2 Transfer of Partnership Secretariat	
• Asher noted the transfer of partnership administration is almost complete, and thanked Emma and other previous administrators for their work in making the partnership happen	

• The Tyndall Centre is honoured to be asked to take forward this work. Meetings will be chaired by Asher with support from Jane Locke • Tyndall aims to build the partnership during local government reorganisation and will be independent and non-political • Discussions will start on the future focus of the partnership with partners both today and in follow up meetings with stakeholders	
Item 3 Innovate UK project update and closure	
• Emma Punchard (NCCP/GYBC) and Livvy Hanks (Our Power) provided a presentation on the closing 'Home Energy Hub ' project (attached) • In summary, the project is complete and Innovate UK are pleased with the resulting retrofit website Home Energy Hub Norfolk. It will be launched in July through Norwich, GYBC and Broadland. The website contains some well-received case studies following some of the pilot work in Norwich and Great Yarmouth. The ownership of the platform will transfer to Broadland District Council and will be managed by Chris Bailey. Lastly the project identified some potential next steps, namely: o expansion of the community energy model utilising energy champions across Norfolk with a thermal imaging camera loan scheme; o explore options for a funded technical retrofit advice service for community buildings and/or households; o seek to better integrate energy awareness and understanding with retrofit programmes; o seek support to develop community energy projects across Norfolk • The partnership discussed getting developers involved to deliver on new sites • Launch will be organised through Norwich, GYBC and Broadland in July • Potential opportunity for future funding through the Great British Energy Community Fund. We might want to look for a lead local authority to apply from Norfolk	**CB**

Actions • Chris Bailey to organise meeting of LA comms staff to coordinate programme of comms for the July launch	
Item 4: Purpose and governance of the partnership	

• Asher and Jane will organise meetings with portfolio holders and officers at each member organisation to have more in depth discussions about the future direction of the partnership
• In terms of governance, the terms of reference of the partnership have been circulated for discussion.
• Changes discussed include:
  ○ holding one meeting of the partnership rather than separate meetings for officers and Members
  ○ holding 4 meetings per year, each with a clear theme. Subgroups can be set up to take forward projects in themes if needed
  ○ Need to review the strategic priorities of the partnership. In particular adaptation and resilience could be brought into scope for partnership work
  ○ Broaden the membership of the partnership to include other statutory organisations involved in climate change work
 	
Actions
• Jane Locke to set up meetings for more in depth discussions
	JL

AOB • Chris Bailey flagged the support Broadland has received from the Greater Southeast Net Zero Hub around working in communities, and said it could be worth further discussion at a future meeting • Jan Davis asked if the partnership could work with businesses	